

LIBRARY BOARD OF DIRECTORS
SOMERS PUBLIC LIBRARY BOARD ROOM
MARCH 1, 2010

PRESENT: Tiffany Daly, Mike Gotta, Lois Lindell, Andy Phillips, Robin Provencher, Bob Socha, Charlotte Stopa, Shirley Warner and Library Director Francine Aloisa.

Dee Moak joined the meeting in progress at 7:00 p.m.

Meeting called to order by Chairwoman Warner at 6:32 p.m.

1. Approval of Minutes: Motion to approve the minutes of the regular meeting of February 1, 2010 made by L. Lindell, seconded by T. Daly and approved unanimously.

2. First Audience to Citizens: None

3. Treasurer's Report: T. Daly presented the Treasurer's report which was accepted and filed for audit, and advised that a report is being prepared in regard to the building funds for presentation to the town once the project has been fully completed.

Agenda item 7.a. (Building Committee) was discussed out of order at this time. S. Warner advised that the Chairman of the Building Committee had suggested closing out the books on the building project; following discussion, it is the consensus of this Board that we anticipate additional expenses in finalizing the project and ensuring the well water is usable as originally planned and therefore the project should remain open.

4. Correspondence: A letter from the Board of Education has been received in response to our Open Letter to Parents advising they share our concern and that they have discussed the issue with Dr. Suffredini.

A letter was also received from the First Selectman, Lisa Pellegrini, advising that while the CFO position is being filled, Lisa Coope will be the day to day contact person in the Finance office, Linda Savitsky will temporarily fill in while the position is open but with limited access, and that Lisa Pellegrini will be prioritizing the work in that office.

Agenda item 9.b. (Teen Room) was discussed out of order at this time. F. Aloisa advised that during the prior week she rearranged the loveseats in the teen room in an effort to avoid their being further damaged and/or toppled over by students. As a result, the students seem to be no longer using those pieces of furniture. She further reported that the security cameras are in place and in use. A minimum of 31 students have been counted in the teen room since the cameras came on line approximately two weeks ago. S. Warner reported that MBA students serving detentions after school have no transportation home and therefore come to the library upon leaving the school. Further discussion was held on possible actions attempting to alleviate behavior issues by students in the library.

Motion made by D. Moak, seconded by B. Socha to authorize F. Aloisa to investigate hiring someone for security purposes to monitor the teen room. Further discussion was held wherein the Board's consensus was that the computers in the teen room may be shut down by F. Aloisa if behavior in the room is unacceptable while hiring of security personnel is being investigated. The motion passed unanimously.

5. Financial Business:

a. Approval of invoices: Motion to approve payment of invoices made by R. Provencher, seconded by T. Daly and approved unanimously.

b. Year-to-date budget: Reviewed and accepted by the Board.

c. After discussion, motion by R. Provencher for F. Aloisa to request a transfer of \$13,000.00 from the Part Time Salary line item to the Reference Librarian line item and request a revision in the future in these line items, seconded by L. Lindell and unanimously approved.

d. F. Aloisa advised the Board that the purchase order requirement by the Selectman's office is still in place for all purchases due to the budget freeze. S. Warner advised no response has been

received as yet from the Selectman's office to the letter she submitted concerning budgeted library funds and that she had advised the First Selectman of the statutory requirements concerning library funds.

6. Committees.

a. Budget Committee. S. Warner advised that the Board does not have to make a budget presentation to the Board of Finance this year.

F. Aloisa advised that a quote for spring fertilization has been received from TruGreen. As the new landscaping is under warranty, the Board requests that maintenance quotes be solicited in the Fall.

7. Building Program:

a. Building Committee. Previously discussed.

1. Insurance premiums. F. Aloisa reported that she has inquired of the insurance agent whether any additional premium deduction will be applied due to the sprinkler system in the building, and that the town has received a 20% premium reduction.

8. Policy Review. F. Aloisa reported that Bibliomation would like to standardize loan periods as follows:

7 days for DVDs and videos with no renewals

14 days for new books and magazines with one renewal permitted

21 days for all other materials with renewals permitted

These loan periods would not apply to museum passes, equipment, etc.

Motion made by A. Phillips, seconded by B. Socha and passed unanimously.

9. Old Business:

a. Copy machine. No discussion or action at this time. Continued to next regular meeting.

b. Teen Room. Previously discussed.

10. New Business:

a. Somers Lacrosse Tournament. F. Aloisa advised the Board that as a result of the Pinney lacrosse fields having been plowed under, the Paul Bower Lacrosse Tournament will be held over two days this year, June 5 and June 6. This will adversely affect library patrons ability to use the building on Saturday, June 5. Motion by R. Provencher to close the library on Saturday, June 5, 2010 as neither staff nor patrons will be able to access the building as a result of the lacrosse tournament attendance, seconded by L. Lindell and passed unanimously.

b. Connecticut Library Association conference. S. Warner advised that F. Aloisa would like to attend several seminars at this year's conference that would necessitate her staying overnight in order to timely attend a morning seminar. Motion by L. Lindell to authorize Francine Aloisa to attend the conference overnight in order to attend necessary seminars at this year's conference, seconded by R. Provencher and passed unanimously.

11. Director's Report: F. Aloisa reviewed her report for the preceding month which was accepted by the Board. Monday movie matinees planned for March were discussed.

12. Second Audience to Citizens: None

13. Adjournment: With no further business to be considered, S. Warner declared the meeting adjourned at 8:15 p.m.

Respectfully submitted,
Robin Provencher
Secretary

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING